

NOOS Annual Meeting 2007
1345-1630 21st November 2007 at met.no, Oslo
Minutes from Formal Business Meeting

Chair Martin Holt; Minutes Secretary Bruce Hackett

Attending

Martin Holt	Met Office	Patrick Gorringe	EuroGOOS
Lennart Funkquist	SMHI	Jose Ozer	MUMM
Guido Dumon	MOW (to14:10)	Sebastian Legrand	MUMM
Stephan Dick	BSH	Jon Rees	Cefas
Heinz Günther	GKSS	Roger Proctor	POL
Kees van Ruiten	Deltares	Jacques Legrand	Ifremer
Willi Petersen	GKSS	Guy Westbrook	Marine Inst.
Jacob W Nielsen	DMI	Kai Herklotz	BSH
Marc Philippart	RWS		
Bruce Hackett	met.no	Apologies	
Jerome Paillet	SHOM	Glenn Nolan	Marine Inst.
Bjarne Büchmann	RDNH	Odile Hembise	ACRI-st
Henning Wehde	NIVA	Johnny Johannessen	NERSC

1 Welcome, introductions, notification of AOB

- Welcome by Martin Holt
- AOB
 - o Holt: Globewave
 - o Proctor: meeting announcements
 - o Holt: EuroGOOS Conference

2 Minutes of Annual Meeting 2006 (was February 2007 Galway); actions arising

- No corrections to the Minutes
- Actions arising:
 - o Project leaders to update project summaries
 - o NOOS models summary plan overtaken by events in MyOcean
 - o NOOS – OSPAR: actions continue
 - Action:** Each partner to report back their national ministry and agency that is responsible for reporting to OSPAR *to SG Chair.*
 - Action:** Consider how NOOS acting together could assist with your reporting requirement to OSPAR - a judgement from national level. *Item to report at next AM.*
 - Action:** Should we seek NOOS to have observer status with OSPAR, as BOOS has with Helcom? *Item to discuss in SG and decide at next AM.*
 - o Other actions addressed explicitly below.

3 Record of any decisions and matters arising from Projects Meeting 20th-21st November

- **Action:** Form Planning Group for Rivers Project [**Hackett, Funkquist, Borst**]

- **Action: Martin Holt** to decide on transition of EuroGOOS NORSEPP Chair
- **Action:** Form Planning Group and Working Group for NOOS in situ monitoring network, to take forward part of the work in the MICON proposal. Aim for initial WG meeting in connection with Oceanology 2008. [**van Ruiten (initiator), Wehde, Proctor, Gorringe**]

4 Review status of signatories to NOOS MoU, welcome new partners 2007, identify any candidate additional partners.

- Welcome to Ifremer, acknowledged by Jacques Legrand
- Welcome to ACRI (in absentia)
- **Action: All members** to check signatory list to correct details.
- **Action:** Contact Meteo-France about membership [**Jacques Legrand**]

5 Review the NOOS MoU *adopt any changes proposed, after discussion*

- No changes proposed.

6 Review role of SG Chair, possibility for co-chairs.

Proposal that SG decide amongst themselves.

Discussion:

- SG chair is required by MoU, but responsibilities and duties are not specified. Co-chair is a possibility.
- Proposed new SG member who replaces an SG place vacated by the SG Chair need not take over the Chair.

7 Election of Steering Group.

M Holt resigns following change of post at UK Met Office. G. Nolan resigns following change of post at Marine Institute. Steering Group composition is:

2006 L Funkquist appointed, B Hackett re-appointed

2005 Kees van Ruiten appointed

2004: M Holt (reappointed), S Dick (reappointed), G Nolan (appointed)

2003: no change

7a Vacancies after Martin Holt and Glenn Nolan

- One nomination made prior to the AM: Henning Wehde (NIVA).
- Martin Holt reminds that a sixth SG member was added in 2004. One solution could be to reduce the SG back to five members.
- Henning Wehde unanimously elected.
- The AM agreed that the vacancy after Glenn Nolan will remain vacant until the next AM.
 - o **Action:** The SG will announce the vacancy prior to the next AM.

7b SG Chair

- Kees van Ruiten willing to stand as provisional SG Chair for one year or longer.
- Kees van Ruiten unanimously endorsed by AM.

8 Review requirement for NOOS planning documents

This item removed and postponed to next SG meeting.

9 EuroGOOS

- **Working groups – reports from NOOS secondees**
 - o **Technology WG**
Brief report given by ??
 - o **Products WG**
Martin Holt leaves,
Action: SG to clarify who represents NOOS (Borst suggested)
 - o **Science and Technology WG**
No activity reported in STWG
Action: **SG** to clarify who represents NOOS
 - o **Issues for EuroGOOS Board**
AM notes that NOOS is represented on the EuroGOOS Board by Roger Proctor.
- **Raise any pan-European issues for EuroGOOS Board to consider**
No issues raised.

10 Collaboration with IBI-ROOS, collaboration with BOOS (review and formally agree what was discussed yesterday)

- The AM notes that Ifremer is now an additional joint member of NOOS – IBI-ROOS, along with SHOM and the Marine Institute.
- The AM notes that Deltares and met.no are engaged in ECOOP activities with IBI-ROOS members.
- The AM notes that Martin Holt (NOOS / MetOffice) visited Ifremer and SHOM, and that they plan collaborative efforts.

11 NOOS data exchange: (review and formally agree what was discussed yesterday)

- **Action:** The new Planning Group for in situ monitoring network will review and update the Data Exchange Table. [**van Ruiten** et al.]

12 NOOS Website (review and formally agree what was discussed)

- Deltares and DNZ propose employing Maris to develop a refurbished NOOS website. The AM agrees to go forward with the first phase, which is online prototyping and demonstration.
- NOOS logo
 - o Proposals were put forward by Marc Philippart
 - o **Action: All members** may propose a new logo to the SG. Deadline: one month before the EuroGOOS Conference (which is 20-22 May 2008).

14 NOOS and OSPAR review and agree formally what was discussed

This item removed and postponed to next SG meeting.

15 Format, outline date and venue for NOOS Annual Meeting 2008.

One-and-a-half day workshop, 1/2day business

Venue: Brest, hosted jointly by Ifremer and SHOM.

Format: 1 ½ day workshop and ½ day Business Meeting.

Dates: to be suggested by Ifremer / SHOM

16 Date and venue for next Steering Group meeting, and next Projects & Steering Group meeting

To be determined by the SG in near future. EuroGOOS Conference is a possibility.

17 AOB

- Martin Holt: GlobeWave is an ESA Data User Element proposal similar to GlobeColor; possible complement to MyOcean.
- Roger Proctor:
 - o Coastal Observatories meeting Majorca 22-24 October 2007 - NOOS well-represented;
 - o RP is convenor of OO session at EGU - requests abstracts;
 - o POL hosts Physics of Estuaries and Coastal Seas in 25-29 Aug 2008 - call for abstracts is out
- Martin Holt: EuroGOOS Conference, Exeter, 20-22 May 2008; call for abstracts is out.

Meeting formally closed at 16:30.